



Montana Healthcare Programs Provider Notice

December 26, 2024

Reminder

Psychiatric Residential Treatment Facility (PRTF) Providers

PRTF Discharge Medication Reminder

The Children's Mental Health Bureau (CMHB) has been notified that Montana youth and families have experienced issues related to obtaining medications and prescriptions from providers when being discharged from the PRTF.

The following are required when discharging youth from a PRTF:

1. As part of the discharge planning requirements, PRTFs must ensure the youth has a minimum of a seven-day supply of needed medication and a written prescription for medication to last through the first outpatient visit in the community with a prescribing provider.
2. Prior to discharge, the PRTF must identify a prescribing provider in the community and schedule an outpatient visit. Documentation of the medication plan and arrangements for the outpatient visit must be included in the medical record for the youth.
3. The discharge task must be completed in the Utilization Management portal within one business day of discharge. **This allows prescriptions to be filled once youth leave the PRTF.**

For more information on PRTF requirements, refer to the [Children's Mental Health Bureau Medicaid Services Provider Manual](#).

Contact and Website Information

If you have questions, please contact Katelyn Harlow, Clinical Supervisor, Children's Mental Health Bureau, at (406) 444-3814 or email Katelyn.Harlow@mt.gov.

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email [Montana Provider Relations Helpdesk](#).

Visit the [Montana Healthcare Programs Provider Information website](#) to access your provider type page. Choose Resources by Provider Type in the left-hand menu.

Visit the [Contact Us page](#) on the Provider Information website for additional DPHHS contact numbers.