



Montana Healthcare Programs Provider Notice

December 20, 2024

Informational

Licensed Marriage and Family Therapist, Licensed Professional Counselor, Mental Health Center, Psychologist, SDMI, and Social Worker Providers

Montana Medicaid Enrollment Requirements for In-Training Mental Health Professionals

In-training mental health professionals, or licensure candidates, may enroll with Montana Medicaid to be reimbursed for mental health services provided in accordance with [Administrative Rules of Montana \(ARM\) 37.85.213](#).

To qualify for Medicaid reimbursement, the in-training mental health professional must be an employee of a licensed mental health center or the practice setting in which they are providing services must meet the following requirements as outlined in [ARM 37.85.213](#):

- (3) The provider's practice setting must:
 - (a) provide medication management;
 - (b) provide outpatient mental health services; and
 - (c) provide crisis telephone services that comply with the following requirements:
 - (i) the service is available 24 hours a day, seven days a week;
 - (ii) an answering service or unlicensed employees may answer calls and transfer calls to individuals trained to respond to crisis calls;
 - (iii) written policies and procedures that include:
 - (A) training requirements for individuals responding to crisis calls;
 - (B) a policy requiring a mental health professional to be on-site for consultation and backup for unlicensed individuals receiving crisis calls; and
 - (C) utilization of community resources.
 - (d) employ or contract with a licensed health care professional who is licensed to prescribe medication for mental health/behavioral health disorders;
 - (e) employ or contract with the licensed mental health professional who is approved by the candidate's licensing board to serve as supervisor to the candidate; and
 - (f) have at least one licensed mental health professional on-site or available for face-to-face supervision of the candidate when the supervisor is not available.

In-training mental health professionals enrolling in Montana Medicaid must upload a completed In-Training Mental Health Professional Attestation Form with their application.

The **In-Training Mental Health Professional Attestation Form** is on the [Provider Enrollment webpage](#) on the Montana Healthcare Programs Provider Information website. **Scroll down to the Enrollment Support Information section and click the drop-down arrow on the Enrollment Support Forms tab.**

By completing and signing the form, both the in-training mental health professional and the facility or practice in which they are providing services attest that they meet the requirements for providing in-training mental health professional services to Montana Medicaid members.

The completed and signed form must be uploaded in the Supporting Documents section on the Legal Name and Address tab in the MPATH Provider Services Portal.

Contact and Website Information

If you have questions, please contact:

- Liz LeLacheur, Medicaid Program Supervisor, Children's Mental Health Bureau, at (406) 444-7652 or email ELeLacheur@mt.gov
- Chelsey Hallsten, Medicaid Waiver and State Plan Program Specialist, Adult Mental Health Treatment Bureau, (406) 4449330, email Chelsey.Hallsten@mt.gov

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email [Montana Provider Relations Helpdesk](#).

Visit the [Montana Healthcare Programs Provider Information website](#) to access your provider type page. Choose Resources by Provider Type in the left-hand menu.

Visit the [Contact Us page](#) on the Provider Information website for additional DPHHS contact numbers.