



Montana Healthcare Programs Provider Notice

December 19, 2024

All Providers

IRS Tax Identification Letter Required for Pay-To Providers

Effective immediately, Department of Public Health and Human Services (DPHHS) will be required to verify that the name and 9-digit Employment Identification Number (EIN) on the IRS tax identification verification letter **matches** the company or sole proprietorship name and EIN the on the provider's W-9.

Pay-to providers will be required to upload their IRS tax identification letter to the provider record via the MPATH Provider Services Portal.

The Department of Administration (DOA) has identified providers who currently have mismatched information. If this mismatch is not corrected in a timely manner, those providers will be at risk of having payments stopped.

DPHHS will work through the records of those providers identified by the DOA as they are sent to the Business and Financial Services.

For provider enrollments in progress, DPHHS will collect the IRS letter when additional enrollment documentation has been identified as missing and needs to be uploaded.

If the enrollment is complete, we will address this issue if the enrollment is flagged during the periodic reviews by the DOA.

Contact and Website Information

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email [Montana Provider Relations Helpdesk](#).

Visit the [Montana Healthcare Programs Provider Information website](#) to access your provider type page. Choose Resources by Provider Type in the left-hand menu.

Visit the [Contact Us page](#) on the Provider Information website for additional DPHHS contact numbers.