



Montana Healthcare Programs Provider Notice

November 7, 2023

Reminder

Pharmacy Providers

Pharmacy Provider License Renewal Reminder

On August 1, 2023, a provider notice was posted reminding all providers about renewing their licenses. This provider notice is an add-on to that provider notice but is specific to enrolled Montana Healthcare Programs pharmacy providers only. Please remember to complete the annual Montana Board of Pharmacy license renewal for each enrolled pharmacy.

All licenses must be renewed on or before the renewal date of November 30, 2023, if applicable. If your pharmacy license is not renewed, your enrollment may be terminated, and you may not be able to submit claims for payment. An active pharmacy license is required to participate as a pharmacy provider in the Montana Healthcare Programs. If your pharmacy is licensed in other states, please complete the renewal process for each state in which your pharmacy is currently licensed.

After you have completed your license renewal with the Montana Board of Pharmacy, you will need to also update your license information in the Provider Services Portal. **For in-state providers, this is new, as it is no longer an automated process.** Updating your license in the Provider Services Portal is required for you to continue as a Montana Healthcare Programs provider.

If you have not completed this update before, there is information on the renewal process in the November 2022 issue of the monthly *Claim Jumper* on the [Claim Jumper Newsletters page](#) on the Provider Information website. **All enrolled providers, whether in state or out of state, need to complete this process.**

Additionally, if you access the Provider Services Portal to renew your license and that option is not available, it may mean you are in the revalidation process. If that is the case, you will have to complete your revalidation before updating your license. Therefore, please complete both steps as soon as possible to prevent a lapse in enrollment and prevent claim payment issues.

Contact and Website Information

If you have questions, please contact Dani Feist, Pharmacy Program Officer, at (406) 444-2738 or email dfeist@mt.gov.

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email Montana Provider Relations Helpdesk.

Visit the [Montana Healthcare Programs Provider Information website](#) to access your provider type page. Choose Resources by Provider Type in the left-hand menu.

Visit the [Contact Us page](#) on the Provider Information website for additional DPHHS contact numbers.