



# MONTANA HEALTHCARE PROGRAMS NOTICE

**November 1, 2022**

## **Nursing Facility Providers**

**Effective August 1, 2022**

### **Nursing Facility Continued Stay Reviews Resume August 1, 2022**

Effective August 1, 2022, the requirement for Nursing Facility Continued Stay Reviews (CSR) will be resuming. Each nursing facility in Montana, who accepts Montana Medicaid for reimbursement, is required to participate in the CSR process that is regulated by 42 CFR §456.431. The Department of Public Health and Human Services Community Services Bureau, within the Senior and Long-Term Care Division (SLTC), contracts with Mountain-Pacific Quality Health to complete the CSRs.

Mountain-Pacific will be scheduling all facilities for their CSRs based on the previous review schedule that was used prior to the public health emergency (PHE). All facilities will be divided into the following six (6) month review rotation:

- January / July
- February / August
- March / September
- April / October
- May / November
- June / December

The reviews consist of listing all your Medicaid residents for the month prior and filling in the requested information on the form. Mountain-Pacific Quality Health strives to get these lists to you before the 10th of the month in which they are due, and ask they be returned within a week. If Mountain-Pacific Quality Health does not receive these by the due date listed on the review, follow-up contacts will be conducted to get these completed in a timely manner. If attempted contacts your facilities appointed contact person are not successful, the facility will be referred to the Department as delinquent.

Your facility will be contacted in the month they are assigned; only those due in August will be contacted in August when the reviews resume. Because CSRs have not been completed for two (2) years, the first list will be blank, and the facility will be responsible for listing all residents that were in the facility for at least 15 days the previous month (i.e., your facility review is due in August, you will look at Medicaid Residents in your facility for July).

As a reminder of the process:

1. Mountain-Pacific will secure email the list of Medicaid members received from your facility during the last review (the first review will be blank and then moving forward, you will have data on your list)
2. Your facility will review the list and:
  - a. Remove anyone on the list that is no longer in the facility,
  - b. Update any members that are still there,
  - c. And add any new Medicaid members
3. Secure email the updated list back to Mountain-Pacific by the due date (by responding to the original email sent securely to your facility by Mountain-Pacific, it will send securely back to them)
4. Mountain-Pacific will update the records and send a copy to the State.

## Contact Information

For additional questions regarding the resumption of CSRs, please contact: Mountain-Pacific Quality Health  
P.O. Box 5119  
Helena, MT 59604  
Local: (406) 443-4020 | Toll free: (800) 497-8232  
Fax: (406) 513-1920

<https://www.mpqhf.org/>

<https://www.mpqhf.org/corporate/contact-us/>

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email [Montana Provider Relations Helpdesk](#).

Visit the Montana Healthcare Programs Provider Information website at <https://medicaidprovider.mt.gov>.