



MONTANA HEALTHCARE PROGRAMS NOTICE

January 7, 2022

School-Based Services Providers

Billing Clarification

Billing for Activities of Daily Living with Paraprofessionals

When billing for Activities of Daily Living (ADL), the time spent for each service must be documented on the Task Hour Guide found on the Forms page of the [Montana Healthcare Programs Provider Information website](#).

Billing for a general total of hours without the service documented is not allowed. The total time spent during the day should be the time documented for each service provided. The time and services for ADL must match the child's Individual Education Plan and Child Profile.

Supervision provided for safety reasons while performing ADL services must be documented in the notes section of the Task Hour Guide. The supervised time associated with ADL services and the hours spent on each ADL service are reimbursable. Supervision for behavioral issues outside of ADL is not billable.

Contact Information

If you have questions, please contact School-Based Services Program Officer at (406) 444-4066 or email Laurie Nelson at Laura.Nelson@mt.gov.

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email [Montana Provider Relations Helpdesk](#).

Visit the [Montana Healthcare Programs Provider Information website](#).